

WOLVERHAMPTON CLINICAL COMMISSIONING GROUP GOVERNING BODY

Minutes of the Governing Body Meeting held on Tuesday 11 April 2017
Commencing at 1.00 pm at Wolverhampton Science Park, Stephenson Room

VOTING MEMBERS ~

Clinical ~		Present
Dr D Bush	Board Member	No
Dr M Kainth	Board Member	Yes
Dr J Morgans	Board Member	Yes
Dr R Rajcholan	Board Member	Yes
Management ~		
Ms M Garcha	Executive Lead for Nursing and Quality	No
Dr H Hibbs	Chief Officer	Yes
Mr S Marshall	Director of Strategy and Transformation	Yes
Ms C Skidmore	Chief Finance Officer/Chief Operating Officer	Yes
Lay Members/Consultant ~		
Mr J Oatridge ~ Chair	Lay Member/Interim Chair	Yes
Mr P Price	Lay Member	Yes
Ms P Roberts	Lay Member	Yes
Ms H Ryan	Lay Member	No

In Attendance ~

Mr S Forsyth	Head of Quality and Safety
Ms K Garbutt	Administrative Officer
Ms R Jervis	Public Health
Mr M Hastings	Associate Director of Operations
Ms E Learoyd	Health Watch representative
Mr D Watts	Wolverhampton Council

Apologies for absence

Apologies were received from Ms M Garcha, Ms H Ryan, Mr P McKenzie

Declarations of Interest

WCCG.1776 Mr P Price declared an interest in agenda item 9 – Audit and Governance Interim Chairing arrangements.

Dr J Morgans declared an interest as he will be carrying out locum cover for maternity with effect from 1 May 2017.

RESOLVED: That the above is noted.

Dr Kainth arrived

Minutes

WCCG.1777 **WCCG.1749 Commissioning Committee**

Mr J Oatridge pointed out that the second sentence should read “He highlighted the decommissioning of the breast feeding service”.

RESOLVED:

That the minutes of the Wolverhampton Clinical Commissioning Group Governing Body meeting held on the 14 March 2017 be approved as a correct record subject to the above amendments.

Matters arising from the Minutes

WCCG.1778 There were no matters arising from the minutes.

RESOLVED: That the above is noted

Committee Action Points

WCCG.1779 RESOLVED: That the progress report against actions requested at previous Board meetings be noted.

Chief Officer Report

WCCG.1780 Dr H Hibbs presented the report. She pointed out that the Executive team met with NHS England representatives for the end of year Assurance Review. We have recently been informed that the mid-year assurance rating was maintained at ‘Green Star’ (formerly outstanding) and that Wolverhampton Clinical Commissioning Group (WCCG) is the only CCG in the West Midlands to have retained this highest level of assurance.

Dr Hibbs highlighted that the Health and Wellbeing Board had a discussion around the future of commissioning, the Sustainability and Transformation Plan (STP) process and the development of a local place based commissioning model for Wolverhampton.

The CCG has now formally begun operating as a fully delegated commissioner of Primary Care from 1 April 2017.

Dr Hibbs pointed out the IMT Infrastructure refresh within the report. On a national level WCCG were selected as early adopters of GP Wi-Fi by NHS Digital and then went on to become the first CCG to deploy patient/public/staff Wi-Fi within practices by March 2017.

RESOLVED: That the above is noted.

Black Country Sustainability Transformation Plan (STP)

WCCG.1781

Mr S Marshall stated that the STP has a key consideration in how services may be delivered and underpin new models of care that support care closer to home and improve the management of Long Term Conditions.

Dr David Watts arrived

Ms P Roberts pointed out 1.3.1 within the report and asked how lay members are involved in the STP plans. She added that there has been a lack of patient and public engagement in the process to date. She expressed concern that these issues are not being addressed. Mr Marshall confirmed he will take these concerns back. Mr Oatridge pointed out the need for basic governance and support and direction of travel. Dr Hibbs stated there are currently no minutes to share from the meetings as there is no formally constituted board.

RESOLVED: That the above is noted.

Future Commissioning across the Black Country

WCCG.1782

Dr Hibbs stated that currently a governance structure is being put in place. The first meeting of the Sandwell and West Birmingham and the Black Country Joint commissioning committee took place on the 23 March 2017 which involved Accountable Officers and Chairs from the CCGs. Discussions at this meeting included governance, structure, lay member membership and finance representation. The next meeting is scheduled to take place on the 20 April 2017. She expressed concern regarding capacity within the organisation to serve the various developing forums.

She indicated that a possible timescale involves the task and finish groups reporting back in three months and some delegation starting in six months' time from October 2017. Dr Hibbs pointed out the need to develop placed based commissioning which would continue to be for this Governing Body to make decisions around.

Ms Roberts expressed concerns that the public/patients do not know about joint commissioning. Patients do not understand and suggested a briefing sheet could be published on the website. Dr Hibbs confirmed she will feedback her concerns. Ms Roberts added the importance of engagement and on-going dialogue. Dr Morgans supported Ms Roberts in her concerns and the importance that the CCG inform the public that we are looking at joint commissioning of certain functions across the Black Country. Ms R Jervis pointed out she will request that the scoping of delegated work will be included on the next Health and Wellbeing Board meeting.

Mr Mike Hastings arrived

RESOLVED: That a report will come back to the Governing Body regarding delegation to the Joint Committee.

Audit and Governance Interim Chairing Arrangements

WCCG.1783

Ms C Skidmore stated that the report asks the Governing Body to approve an interim arrangement for the Lay Member for Finance and Performance to act as Chair of the Audit and Governance Committee and for the Deputy Chair of the Audit and Governance committee to deputise for them on the Finance and Performance Committee. This is in order to support the appointment of the Lay Member for Audit and Governance who is now covering the Governing Body Chair vacancy.

The Governing Body supported this.

RESOLVED:

- (1) That Mr Peter Price, Lay member for Finance and Performance be appointed to act as interim Chair of the Audit and Governance Committee whilst the lay Member for Audit and Governance is covering the Governing Body Chair.
- (2) That Mr Les Trigg, Deputy Chair of the Audit and Governance Committee be co-opted on to the Governing Body to cover the role of Lay Member for Finance and Performance for the interim period.

Better Care Fund Plan

WCCG.1784 Ms Skidmore presented the report to inform the Governing Body of the recently published 2017-18 Integration and Better Care Fund (BCF) Policy Framework and to request the Chair's action for approval of the BCF plan due to restricted timeframes. The delegated approval is agreed in order for the plan to be submitted within the given timeframes. The submitted plan and update on approval will be presented in June/July 2017 Governing Body meeting. The Governing Body supported this.

RESOLVED: That the delegated approval was agreed in order for the plan to be submitted within the given timeframes. The submitted plan and update on approval will be presented to the Governing Body in June/July 2017.

Commissioning Committee

WCCG.1785 Dr Morgans gave an overview of the report. He pointed out that following approval at the Committee in September 2016, the Committee was presented with an interim Falls Service Specification to be varied into the Acute Contract for 2017/18 whilst the CCG develop a more responsive model and undertake a procurement exercise during 2017/18.

Mr Watts stated that anything we can do to improve patients' confidence is a good idea. Ms Jervis added that falls is a big area we need to be at one in respect of this. Dr Morgans added this needs to be a multi-agency development. Mr Marshall stated in the interim this will be a tiered approach taking into consideration where falls take place and the total cost involved. Ms Roberts stated that the pathway for patient care seems disjointed. Dr Morgans reported that part of the plans is to bring care with regard to falls out of the hospital and will be much more community orientated service led by a consultant who specialises in frailty,

Dr Morgans highlighted 2.3 resuming the provision of Therapy Services in Step Down within the report. The step down beds under consideration are provided at Probert Road and any other step down beds commissioned by the CCG.

RESOLVED: That the above is noted.

Quality and Safety Committee

WCCG.1786 Dr R Rajcholan introduced the paper and for clarity this is an amended document.

Mr S Forsyth shared some good news reporting on two issues .First that Wolverhampton Council have received 'Good' Ofsted following the recent inspection around children's services for which they are to be congratulated. Secondly at the Quality and Safety Committee, which took place this morning, a patient story took place regarding excellent provision of services from The Royal Wolverhampton Hospital Trust to a patient receiving maternity care..

Mr Forsyth went on to present the body of the report highlighting the key issues of concern contained within the report.

RESOLVED: That the above is noted.

Finance and Performance Committee

WCCG.1787 Ms Skidmore gave an overview of the report. At month 11 we are still on track to deliver our control totals. A letter has been received from NHS England regarding the treatment of the 1% reserve and now requires CCGs in month 12 reporting to increase their planned surplus by the value of the 1% reserve. Dr Hibbs commended all the teams in the CCG for their hard work in ensuring that we deliver a good end of year position.

Ms Skidmore pointed out there is an outstanding invoice of £4.8m from The Royal Wolverhampton Hospital Trust (RWT). This has been not been recognised by the CCG as it has no contractual basis. A meeting at regional level has taken place but a conclusion has not yet been reached. NHS England are supportive of the CCG's position. The external auditors are aware of the invoice with regard to the year-end accounts.

Ms Skidmore reported that within performance there has been no significant movement since last month.

RESOLVED: That the above is noted.

Remuneration Committee

WCCG.1788 Mr Oatridge gave a brief overview of the report.

RESOLVED: That the above is noted.

Primary Care Joint Commissioning Committee

WCCG.1789 Ms Roberts gave an overview of the report. She highlighted that WiFi is now available in all Wolverhampton GP practices with the exception of one due to a technical problem. New models of care extended hours access scheme had been extended until the end of March 2017.

RESOLVED: That the above is noted.

Primary Care Strategy Committee

WCCG.1790 Mr Marshall presented the report highlighting the key points ~

- Four of the Task and Finish groups have reported slippage within their programmes of work. These have been accepted by the Committee and timescales amended.
- There are no red risks associated within the delivery of work programme.
- The Extended Opening Scheme for Saturday morning appointed has now been extended until the end of March 2017.

RESOLVED: That the above is noted.

Communication and Engagement update

WCCG.1791 Ms Roberts gave an overview of the report. She pointed out that the Practice Managers Forum continues to meet delivers regular information to practice managers and some good discussions take place.

RESOLVED: That the above is noted.

Minutes of the Quality and Safety Committee

WCCG.1792 RESOLVED: That the minutes are noted

Minutes of the Commissioning Committee

WCCG.1793 RESOLVED: That the minutes are noted.

Minutes of the Finance and Performance Committee

WCCG.1794 RESOLVED: That the minutes are noted..

Minutes of the Primary Care Joint Commissioning Committee

WCCG.1795 RESOLVED: That the minutes are noted.

Minutes of the Primary Care Strategy Committee

WCCG.1796 RESOLVED: That the minutes are noted.

Health and Wellbeing Board Minutes

WCCG.1797 RESOLVED: That the minutes are noted

Any Other Business

WCCG.1798

RESOLVED: That the above is noted.

Members of the Public/Press to address any questions to the Governing Board

WCCG.1799 There were no questions.

Date of Next Meeting

WCCG.1800 The Board noted that the next meeting was due to be held on **Tuesday 23 May 2017** to commence **at 1.00 pm** and be held at Wolverhampton Science Park, Stephenson Room.

The meeting closed at 2.45 pm

Chair.....

Date